

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 3, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, Mr. Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Raina Arnold.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of August 6, 2015. Mrs. Knight moved, seconded by Mr. Parisio, to approve the abovementioned minutes.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Agenda for September 3, 2015. Mrs. Knight moved, seconded by Mr. Ward, to approve the Agenda for September 3, 2015.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0

3. RECOGNITION OF RETIREE

- 3.1 Cathy Cooper – Carrie Brown presented Mrs. Cooper with a plaque of recognition for her 36 years of service at Murdock Elementary School. Mrs. Brown thanked Mrs. Cooper for all she has done, how helpful she was, and how much she is already missed.

4. PUBLIC COMMENTS - None

5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)**

(WUTA) Jessie Proctor, President addressed the Board. She is excited for the school year and mentioned there are lots of changes in the district and is looking forward to a great year.

(CSEA) No report.

5.2 **Principals**

(WIS) Mr. Sailsbery Reported:

- Enrollment is currently 331 students.
- Coffee with Steve and Tim will be Friday, September 4th from 7:30 a.m.-8:30 a.m.
- There was a welcome back rally on August 21st.
- Magazine/Cookie Dough fundraiser will begin on September 9th.
- Back to School Night will be held on September 10th from 6:00 p.m. – 7:30 p.m.
- Mr. Sailsbery distributed information regarding the new Graduation Ceremony Requirements to the Board and audience. This is not about the promotion/retention policy, and whether the student moves onto the high school. This is about the privilege of participating in the graduation ceremony. It needs to be something the students earn. Academic guidelines are at least a 2.0 cumulative GPA (2nd semester of 7th grade through the entire 8th grade year). Students cannot have more than 8 suspensions during the 8th grade year, and no more than 3 referrals in the second semester. Students must maintain 95% attendance for their 8th grade year, and no more than 11 tardies to 1st period will be allowed. All books must be turned in and all fines/charges must be paid in full. The new guidelines will be implemented in October. Parents and students will be notified several different ways of the changes.

- WIS has several ways to help students academically. Seventh and eighth grade Math/Language Arts Enhancement classes have been implemented into the day as part of the regular schedule. The computer lab is open every morning before school for an hour, with a teacher available to get extra help. Peer tutoring is also available Tuesdays and Thursdays at lunch for students to get help with their homework, which is overseen by the school counselor.
- There will be an 8th grade fundraiser on September 14th at Round Table.

(WHS) Mr. Humphreys Reported:

- PLUS Period went live the week of August 30th.
- Enrollment is 469 students.
- Back to School Night is September 16th at 6:00 p.m.
- A staff member has been diagnosed with Stage II cancer and we all should wish her the best.

(WCHS) Dr. Geivett Reported:

- Enrollment is 24 students.
- BJ Boyd is working on a new logo since the WCHS mascot is now the “Falcons”. T-shirts will be ordered for the students with the new logo.
- They have started walking the Willows Care Center patients at Sycamore Park again on Fridays.

(MES) Mrs. Brown Reported:

- Enrollment is 652 students.
- MES had a successful Back to School Night on August 27th.
- Josh Niehues, 4th grade teacher, read a thank you letter to the Board from “The Teachers of Maggie’s Mallard Garden” for the \$1,000 provided to the garden. He then showed a video of students, teachers, and parents working in the garden.

5.3 Associated Student Body Report – Lisa Pence, ASB President reported:

- First rally of the year went well – there were positive comments from students.
- They are planning for the Battle of the Axe. The game against Orland is September 18th.
- Homecoming will be October 30th. The theme is “Generations”.

5.4 Director of Business Services – Mrs. Beymer Reported

- She has almost closed the books for 2014-2015.
- Our ending fund balance in Fund 01 is down by approximately \$700,000 due to all the projects we completed this year. We did a little over \$1 million in capital improvements during the 2014-15 school year. The unrestricted ending fund balance is projected to increase by approximately \$500,000 in the 2015-16 fiscal year.
- We utilized all of the QZAB funds in 2014-15. Full payments on the loan will begin in the 2016-17 and will be around \$285,000 annually.

5.5 Director of Categorical Programs – Mrs. Perez Reported

- Mrs. Perez introduced Ellen Hamilton, who was hired as the new Director of Categorical Programs.
- Mrs. Perez distributed to the Board and audience the District’s California Physical Fitness Test Report for Spring 2015. Teachers and students have received their individual reports.
- CAASPP reports should be arriving by September 9th.

5.6 Superintendent – Dr. Geivett Reported

- Current Projects:
 - George Roofing has finished the first phase of MES roof so far. There is more to be done.
 - MES Well – completed as much as we can until the irrigation system can be funded. The well will be capped until that time.
 - The asphalt was resealed/restriped at the parking lot at the District Office, the basketball court at WCHS, and the parking lot east of the WHS Gym. The parking lot and basketball courts at WIS will be done during the October break.
 - Our Maintenance crew will work on the restrooms outside the multi-purpose room at MES soon.
- Future Projects:
 - The roofing company will come back with an estimated project cost to finish the MES roof. We are hopeful that we can complete that project next summer.
 - Come up with a cost for the irrigation system at MES.
 - We are in dire need of technology infrastructure in WUSD. We will apply for e-rate funding, but it will take a couple of years to get the money. Per the recommendation of the GCOE IT Department, WIS should be the first school to be upgraded. It will cost less to upgrade WIS, so

- the district can upgrade WIS now and apply for e-rate funds to complete the upgrade for the rest of the schools in the District.
- Attended Leadership Matters training on September 2nd and the speaker was a good one.
- Commended Josh Niehues, Mike Buckley, and other teachers and students for their hard work on the MES garden.
- WUSD has a good crop of new teachers who are excited to be here.
- Dr. Geivett wanted to thank Janet Perez for all the time she has given to the kids, the staff and the community of WUSD over all the years she has worked here.

5.7 Board of Education Members

Mr. Ward:

- Attended the MES Back to School Night.
- Went and saw the new WHS weight room. Was very impressed with it and thanked everyone involved.

Mrs. Knight:

- Thank you to all the staff members and volunteers.

Mr. Parisio:

- Attended the District luncheon and noted the new and positive energy with the new staff.
- Attended the Booster's Golf Tournament which had a good turnout. He thanked Jeromy and Kelly Geiger and all the parents and staff for attending and putting on the event.

Mrs. Taylor:

- Attended the District luncheon and enjoyed recognizing the staff for their years of service.
- Excited for the changes – very positive.
- Attended Mr. Huntley's Back to School Night on September 2nd as he would not be able to attend the actual event.
- Looking forward to the first home football game.

Mr. Geiger:

- Attended the District Luncheon.
- Would like to see how the numbers for the PLUS Period at WHS change as time goes on.
- Looking forward to Friday night football – lots of good food.

6. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests of Students #15-16-07 through #15-16-14 to attend school in Willows Unified School District for the 2015-16 school year.
2. Approve Interdistrict Requests of Students #15-16-23 through #15-16-33 to attend school in another district for the 2015/16 school year.
3. Approve the Fall 2015 Butte College Concurrent Enrollment for WHS students.
4. Approve the WHS FFA Calendar of Events for the 2015/16 school year.

C. HUMAN RESOURCES

1. Approve employment of Danielle Andrade, WHS Certificated Teacher, effective 8/12/2015.
2. Approve employment of Kathleen Jones, WHS Certificated Teacher, effective 8/12/2015.
3. Approve employment of Elvira DiMaggio, MES Secretary I, effective 8/10/2015.
4. Approve employment of Marsha Squier, MES Secretary II, effective 8/10/2015.
5. Approve employment of Martin Castillo, Maintenance II, effective 10/5/2015.
6. Approve employment of Manuel Rakestraw, Maintenance II, effective 10/5/2015.
7. Approve employment of Ellen Hamilton, Director of Categorical Programs, effective 8/10/2015.
8. Accept resignation from Chelsea Lane, MES Cafeteria I, effective 8/13/2015.
9. Approve the updated Classified Substitute List.
10. Approve employment of the following for extra duty assignments at WHS for the 2015-16 school year:

Young Farmers Advisor	Kyle Schaad
FFA Advisor	Amanda Samons
Yearbook Advisor	Marge Ansel
ASB Activities Director	Jessie Proctor
Saturday School	Maria Herrera & Caleb Fleming

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Detention	Marge Ansel, Maria Herrera, Tom Bryant, Ian Brooks, Caleb Fleming, Merrie Busch, Sherry Brott
Concession Managers	Sherry Brott & Angela Kohler

11. Approve employment of the following for extra duty assignments at WIS for the 2015-16 school year:

Intervention Teachers:

Dianna Abold	Karen Furtado
Heidi Barley	Inette Howard
Cathy Fleming	Mark Huntley
Ernie Freer	Christine Kamienski

Yard Duty Supervisors:

Marian Christopherson	Sarah Hill
Laura Cooper	Laura Pedro
Alyssa Davis	Carolyn Stokes

Intramural Coaches:

Heidi Barley
Cathy Fleming
Inette Howard
Christine Kamienski

Detention:

Cathy Fleming
Karen Furtado
Tami Thomson

Other:

Noontime Activity (LEAP)	Mark Huntley & Joyce Ksander
ASB Activities Director	Dianna Abold
Yearbook Advisor	Dianna Abold
Ind. Study Coordinators	Dianna Abold & Cathy Fleming
Computer Lab	Cathy Fleming & Mark Huntley

12. Approve employment of the following assignments at Murdock for the 2015-16 school year:

Yard Duty Supervisors/Crossing Guards:

Tarra Bettencourt	Sarah Hill
Barbara Breuss	Theresa Mokler
Reanna Cooper	Peggy Morton
Alyssa Davis	Laurin Tutsch
Dorene Hickman	

Other:

Ind. Study Coordinator	Kathy Parsons
Lunch Detention	Josh Niehues

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 8/5/15 through 8/26/15.

Mr. Parisio requested Item C-11 be pulled from the Consent Calendar.

Mr. Geiger moved, seconded by Mr. Parisio, to approve the Consent Calendar, excluding Item C-11.

(CONSENT VOTE)

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

Mr. Geiger moved, seconded by Mrs. Taylor, to approve Item C-11.

AYES: Ward, Knight, Geiger, Taylor

NOES: None

ABSTAIN: Parisio

MOTION PASSED: 4-0-1

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7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Discussion/Possible Action)** Funding WIS Athletics – Discussion ensued.

Mr. Geiger moved, seconded by Mrs. Knight to set aside \$8,000 to assist with WIS Athletics.

AYES: Ward, Knight, Geiger, Parisio

NOES: None

ABSTAIN: Taylor

MOTION PASSED: 4-0-1

2. **(Action)** Approve River Jim’s Adventure Education overnight field trip to Butt Valley Reservoir on September 28-30, 2015. Mr. Geiger moved, seconded by Mrs. Taylor to approve River Jim’s Adventure Education overnight field trip to Butt Valley Reservoir on September 28-30, 2015.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks and Instructional Materials, pursuant to the requirements of Education Code 60119 (Pupil Textbook and Instructional Materials Incentive Account). Mr. Geiger opened the Public Hearing at 8:28 p.m. No comments were made. Mr. Geiger closed the Public Hearing at 8:29 p.m.

1. **(Action)** Approve Resolution #2015-16-01, Sufficiency of Instructional Materials 2015-16. (Annual Requirement). Mrs. Knight moved, seconded by Mr. Geiger, to approve Resolution #2015-16-01. Roll call vote was taken.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the WIS Obsolete Textbook List. Mrs. Taylor moved, seconded by Mr. Ward to approve the WIS Obsolete Textbook List.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2015-16 school year. Mrs. Knight moved, seconded by Mr. Geiger to approve the establishment of the District Plan for Committee on Assignments.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Cathy Fleming	Art	Grades 7-8
Maria Briones	U.S. History	Grade 8
	Conversational Spanish	Grades 7-8
Karen Furtado	Public Speaking	Grades 7-8
Dan Finley	Computer Literacy	Grades 7-8
Dianna Abold	Journalism/Leadership	Grades 7-8
Pam Steward	Social Studies/History	Grade 7
Joyce Ksander	Social Studies/History	Grades 7-8
Margaret Ansel	Journalism	Grades 9-12

Kathleen Jones	World History	Grades 9-12
	English 9	Grades 9-12
Julio Garcia	Physical Education	Grades 9-12
Maria Herrera	Earth Science	Grades 9-12

Mr. Geiger moved, seconded by Mr. Ward, to approve the abovementioned teacher assignments.

AYES: Ward, Knight, Geiger, Taylor

NOES: None

ABSTAIN: Parisio

MOTION PASSED: 4-0-1

- 3. **(Action)** Approve the job description for Director of State and Federal Programs. Since we no longer have many of the Categorical Programs that we had prior to the enactment of the Local Control Funding Formula (LCFF), this replaces the Director of Categorical Programs job description. Mr. Geiger moved, seconded by Mrs. Taylor to approve the job description for the Director of State and Federal Programs.

AYES: Ward, Knight, Geiger, Taylor, Parisio

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES - None

8. ANNOUNCEMENTS

8.1 Back to School Nights are as follows:

WIS Thursday, September 10th at 6:00 p.m.

WHS Wednesday, September 16th at 6:00 p.m.

8.2 Monday, September 21, 2015 is a non-instructional non-student day and professional development day for certificated employees.

8.3 There will be a district-wide break from September 28-October 2, 2015.

8.4 The next Regular Board Meeting will be held on October 8, 2015.

9. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:34 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated he would report out in Open Session upon the conclusion of Closed Session.

10. CLOSED SESSION

Closed Session began at 8:39 p.m.

10.1 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

11. RECONVENE TO OPEN SESSION

11.1 Announcement of Action Taken in Closed Session

At 8:47 p.m. the meeting reconvened to Open Session. President Geiger reported out: Item 10.1 Update given to the Board.

12. ADJOURNMENT

The meeting adjourned at 8:48 p.m.